

**HEMPFIELD SCHOOL DISTRICT
ALTERNATE CARE TRANSPORTATION REQUEST 2023-2024**

Students may only use the assigned AM and PM stops. Different stop locations may not be used on different days (including early dismissal days or late starts). A student can't be assigned to two AM or two PM stops.

1. This form is to be used if alternate busing is needed on a long-term basis (entire year or rest of year). **It must be renewed each year!**
2. This form can be used to request an AM only, a PM only, or both an AM and PM Alternate Care stop.
3. There must be room on the bus for the request to be considered and approved.
Approval must be confirmed before the student can ride.
4. Sufficient time is needed for driver **Notification** and **Implementation**.
5. The requested stop must be an EXISTING stop in your child's School Attendance Area.
6. If you are in a Dual Custody situation, **both** parents **MUST** sign this form.

Please complete and return the entire form below.

Student Name: _____

School: _____ **Requested Start Date:** _____

Parent 1 Name: _____ **Signature:** _____

Home address: _____ **City:** _____

Parent 1 Email: _____ **Cell Phone:** _____

Parent 2 Name: _____ **Signature:** _____

Home address: _____ **City:** _____

Parent 2 Email: _____ **Cell Phone:** _____

Alternate Address AM: _____ **City:** _____ **Zip:** _____

Responsible Individual: _____ **Phone #:** _____

At AM alternate location **Cell Phone #:** _____

And/or

Alternate Address PM: _____ **City:** _____ **Zip:** _____

Responsible Individual: _____ **Phone #:** _____

At PM alternate location **Cell Phone #:** _____

Reminder: If approved, this will be the only bus stop for that child for either AM and/or PM.

Return to: Transportation Office, Hempfield School District

200 Church Street, Landisville, PA 17538

FAX (717) 459-5119 or email to: transportation@hempfieldsd.org

District fills out the below information:

Start Date: _____